

BYU-Hawaii's Acceptable Use Policy

Computing/Network Policies and Guidelines

Several Brigham Young University Hawaii policies, Internet guidelines, and state and federal laws govern acceptable use of your network account. You must agree to abide by them to obtain and maintain an account. This document is provided to help you understand the obligations associated with the use of your account.

Authorized Users:

BYU-Hawaii owns, operates, and maintains a private campus computing network that is not for public use. Network access is restricted to authorized faculty, staff, and students.

Appropriate Use:

BYU-Hawaii imposes certain responsibilities and obligations upon users of the campus network.

Users MUST:

- Use their accounts in an ethical manner and in accordance with the guidelines found in the BYU-Hawaii Honor Code.
- Protect individual accounts and passwords from unauthorized use. (Individual accounts and passwords may not be shared with anyone else.)
- Access only data and files to which the patron has been given explicit authorized access.
- Use copyrighted material in accordance with copyright law and abide by the provisions of any applicable license agreements.
- Abide by Internet usage guidelines (RFC 1281), which are available through University Computing Services. Respect the intellectual property of others.

Users must NOT:

- Use another person's files, system, software, or data without permission.
- Use computer programs to decode passwords or access control information.
- Attempt to circumvent or subvert system security measures.
- Knowingly engage in any activity that causes harm to systems or to any information stored thereon, such as creating or propagating viruses, disrupting services, or damaging files.
- Use BYU-Hawaii systems for political purposes (e.g., using electronic mail to circumvent advertising for political candidates).
- Make or use illegal copies of copyrighted software, or store or transmit such copies on University systems.
- Use electronic mail or message services to harass, intimidate, or otherwise annoy another person (e.g. broadcasting unsolicited messages or sending unwanted mail after being asked to stop).
- Waste computing resources (e.g. excessive printing, or intentionally placing a program in an endless loop, etc.).

- Use the network in a manner not authorized by BYU-Hawaii to gain commercial or personal profit or advantage (e.g. selling lists of names, addresses, telephone numbers or other information generated from University files).
- Engage in any other activity that does not comply with the “Honor Code” or with the principles of the Church of Jesus Christ of Latter-day Saints, (e.g. use the network to view, store, or transfer, pornography, etc.).

Enforcement:

BYU-Hawaii considers any violation of the Appropriate Use Policy to be a serious offense. BYU-Hawaii reserves the right to copy and/or examine any files or information that resides on the network or on BYU-Hawaii property that is related to inappropriate use. Violators are subject to disciplinary actions as prescribed by University Policy and may also be prosecuted under applicable local, state, or federal civil or criminal law.

If there is a significant and immediate threat posed at either the security of other BYU-Hawaii computers and networks, or the continued operation of BYU-Hawaii networks and computers, and the problem cannot be resolved expeditiously through collaboration between the user and BYU-Hawaii administrators, the BYU-Hawaii administrator will notify the Director of Server and Systems to remove the computer from the network until the problem is solved.

If there is an absent/unidentified user, using the assignments database, to identify a system owner or Local Support Provider (LSP), the Director of Server and Systems will move unilaterally to protect the network by disconnecting the threatening system.

In cases where there is a persistent disagreement between user and BYU-Hawaii administrators, notification will be sent in writing: 1) the reason for the disconnection, 2) what steps must be taken for the network connection to be restored, 3) how to arrange for the system to be reconnected, and 4) the process of appealing a decision to disconnect.

When the owner of the system has taken the steps necessary to correct the problem, the Director of Server and Systems will restore the BYU-Hawaii network account as soon as possible.